MetroList®
Unleash The Power!

CHANGE ORDER - STANDARD

PROPERTY TYPE

○ RESIDENTIAL ○ MOBILE HOME IN PARK ○ RESIDENTIAL INCOME ○ LOTS AND LAND ○ COMMERCIAL ○ BUSINESS OPPORTUNITY

AGENT ID (R)

MULTIPLE LISTING NUMBER (R)

COUNTY

ADDRESS (Street Number) (R)

STREET # MODIFIER (Lot 3, # 4, etc.)

STREET DIRECTION

○ E ○ NE ○ S ○ SW
○ N ○ NW ○ SE ○ W

UNIT NUMBER

ADDRESS (Street Name) (R)

SUFFIX

○ AVENUE ○ DRIVE ○ LOOP ○ ROAD ○ TRAIL
○ BLVD ○ HIGHWAY ○ PASS ○ SQUARE ○ WAY
○ CIRCLE ○ JUNCTION ○ PARKWAY ○ STREET
○ COURT ○ LANE ○ PLACE ○ TERRACE

CITY (R)

ZIP CODE (R)

ZIP + 4

PRICE CHANGE / EXTENSION

○ LISTING PRICE CHANGE

CURRENT LISTING PRICE (no $, no commas)

NEW LISTING PRICE (no $, no commas)

NEW RANGE VALUE PRICE - LOW VALUE (no $, no commas)

○ EXTENSION

CURRENT EXPIRATION DATE

mm dd yy

DATE EXAMPLE: 01 03 11

NEW EXPIRATION DATE

mm dd yy

DATE EXAMPLE: 01 03 11

STATUS CHANGE

STATUS CHANGE (select one, one required)

○ ACTIVE
○ ACTIVE RELEASE
○ PENDING SALE
○ WITHDRAWN / CANCEL
○ ACTIVE SHORT SALE
○ ACTIVE SHORT SALE CONTINGENCY
○ PENDING BRING BACKUP
○ DUPLICATE WITHDRAWN
○ ACTIVE COURT APPROVAL
○ ACTIVE COURT CONTINGENCY
○ TEMPORARILY OFF MARKET

STATUS CHANGE DATE

mm dd yy

DATE EXAMPLE: 01 03 11

SHORT SALE (select one, one required)

○ YES
○ NO

NOTICE OF DEFAULT

○ YES

STATUS COMMENTS

○ ADD ○ REMOVE FIELD NAME VALUE

○ ADD ○ REMOVE FIELD NAME VALUE

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THE UNDERSIGNED OWNER OF THE ABOVE PROPERTY AUTHORIZES THE ABOVE CHANGES TO THE LISTING / LEASING AGREEMENT AND / OR PROFILE SHEET

SELLER _____ DATE _____ BROKER _____ DATE _____

SELLER _____ DATE _____ SALESPERSON _____ DATE _____